

Sault Area High School

REQUEST TO TEST OUT

Student's Name: _____ Date: _____

Current Grade: 9 10 11 12

Testing Out Guidelines:

*Testing out is free.

*Testing out is only available for courses required for graduation.

*A separate request form must be completed for each class/semester.

* Students must earn at least a C+ (78%) on a comprehensive assessment.

***Deadlines for RETURNING this COMPLETED form to your counselor:**

May 1: For End of School Year Test Out (test must be taken in May)

June 15: For Before School Test Out (test must be taken in August)

December 1: For Before Second Semester Test Out (test must be taken in December)

*Students are responsible for contacting the appropriate teacher to obtain content standards for the course.

*Tests are designed to be rigorous and will cover material from the entire semester.

*Students may request to test out of a class that has been failed, a class that is currently in progress, or a class that the student has not yet taken.

*Only one attempt to test out of a specific class is allowed.

*Students may test out of any required English, math, social studies, science, health, or world language course.

*Credits earned under the testing out policy are not figured into the student's GPA, but appear as a "CR" on the transcript.

* If a student fails to show for a scheduled test out, the student forfeits the ability to test out at any time in the future for that specific class or semester of class.

*If a student fails to follow through with obtaining test preparation materials and therefore feels unprepared to complete the test, the student forfeits the ability to test out at any time in the future for that specific class or semester of class.

*A student may withdraw the application (through a school counselor) to test out any time before the end of the semester of which the application was submitted and reserve the right to apply to test out again in the future for the specific class or semester of class.

Testing Out Request for:

Name of Class: _____

Contact Teacher: _____ (Your counselor will provide this info.)

Semester: (circle) 1 2 Test Date Requested: May August December

Signatures:

Counselor _____ Date: _____

Teacher _____ Date: _____

Student _____ Date: _____

Parent _____ Date: _____

Process:

1. The student submits this **completed** request form **by the deadline**.
2. Student may contact the teacher to request content standards.
3. Student completes the test during the week requested with all arrangements being made with the counseling department or designee. Student is responsible for follow through.

4. Teacher corrects the test and informs the student and counselor of the grade earned. A score of 78% or higher is required to earn credit.
5. If passed, the student's transcript is updated to reflect the credit earned.

Sault High's Testing Out form was developed after review of State law (taken from "Testing Out" at www.michigan.gov, last updated April 25, 2012):

What the Michigan Merit Curriculum Law Says

380.1278(a)(4)(c) A school district or public school academy shall also grant a student a credit if the student earns a qualifying score, as determined by the department, on the assessments developed or selected for the subject area by the department or the student earns a qualifying score, as determined by the school district or public school academy, on 1 or more assessments developed or selected by the school district or public school academy that measure a student's understanding of the subject area content expectations or guidelines that apply to the credit.

Other law in effect regarding testing-out:

Credit Awarded to Pupil Not Enrolled in Course

380.1279(b) The board of a school district shall grant high school credit in any course to a pupil enrolled in high school, but who is not enrolled in the course, who has exhibited a reasonable level of mastery of the subject matter of the course by attaining a grade of not less than C+ in a final exam in the course, or, if there is no final exam, by exhibiting that mastery through the basic assessment used in the course which may consist of a portfolio, performance, paper, project, or presentation. For the purpose of earning credit under this section, any high school pupil may take the final examination in any course. Credit earned under this section shall be based on a "pass" grade and shall not be included in a computation of grade point average for any purpose. Credit earned under this section may or may not be counted toward graduation, as the board of the school district may determine, but the board's determination shall apply equally to all such credit for all pupils and credit earned under this section shall be counted toward fulfillment of a requirement for a subject area course and shall be counted toward fulfillment of a requirement as to course sequence. Once credit is earned under this section, a pupil may not receive credit thereafter for a course lower in course sequence concerning the same subject area.